



**O.C.C. Public Company Limited**  
**Procedure of Granting Shareholder Rights to Propose Agenda and**  
**Candidates to be Considered for Election as Company Directors at AGM 2025**

**Objective**

The Company has recognized the equal rights of shareholders under Good Corporate Governance. Therefore, shareholders are provided opportunity to propose agenda and candidates to be considered for election as Company Directors in advance prior to AGM 2025 according to the following Company's procedure.

**Shareholder Qualifications**

Eligible shareholders to propose agenda and/or candidates to be considered for election as the Company Directors must have qualifications as follows:

1. one or many shareholders holding altogether not less than 5% of the total eligible Company shares at the Agenda Proposal Day.
2. must have evidence showing their holding such as share certificate from broker or other evidence from Stock Exchange of Thailand or Thailand Securities Depository Co., Ltd.

**Proposal for AGM Agenda**

**1. Consideration Process**

The complete eligible shareholders as described herewith can propose AGM agenda by proceeding as follows:

- 1.1 Fill completely and duly sign in Agenda Proposal for AGM 2025 (Form A). In case of proposal made by more than one shareholder, everyone should fill in A Form individually, 1 agenda each. Then sign and bind altogether as a set and provide an assigned liaison with the Company.
- 1.2 Prepare documents to be forwarded to the Company together with A Form for each agenda as follows:
  - A. Shareholding evidence such as share certificate from broker or other evidence from Stock Exchange of Thailand or Thailand Securities Depository Co, Ltd. or certified copy of share certificate.



B. Proof of Shareholder Identity

Regular Person

- Duly signed certified true and correct copy of shareholder's personal ID card or civil servant card or driving license or passport or valid alien permit.

Juristic Person

- Certified true and correct copy of juristic registration certificate issued not over 3 months duly signed by authorized persons and sealed (if any).
- Duly signed certified true and correct copies of the authorized persons' ID cards or civil servant cards or driving licenses or passports or valid alien permits.

**2. Disallowed Issues for Agenda**

- 2.1 Any issues proposed by unqualified shareholders or providing incomplete, insufficient information or come beyond the deadline.
- 2.2 Any matters regarding the Company's regular business operation, and suspicious incidents without any proof.
- 2.3 Issues beyond Company's power to proceed as required.
- 2.4 Issues used to be proposed for consideration within the past 12 months and they had been supported less than 10% of the total Company's shares except the new proposal have significant informative change from the previous one.
- 2.5 Issues against laws, announcements and regulations of government organizations or Company's regulator or are not in line with the Company's objectives, Articles of Association, shareholders' resolutions and Company's Good Corporate Governance.
- 2.6 Issues that have already been taken by Company.
- 2.7 Any other cases announced by Securities and Exchange Commission.



### **3. Consideration**

- 3.1 Company Secretary will receive all proposals and check them. If they are incompleteness, The Company Secretary will notify the shareholders for corrective action. The complete proposals will be collected and presented to the Company's Board of Directors for consideration of their appropriateness. The decision of the Company's Board of Directors will be treated as final.
- 3.2 Agenda that agreed by the Company's Board of Directors will be included in AGM 2025 invitation together with its opinion.
- 3.3 Issues that disagreed by the Company's Board of Directors will be shown in AGM agenda for information with reasons to deny.

### **Proposal for Candidates to be Considered for Election as Company Director**

#### **1. Consideration Process**

The complete eligible shareholders as described herewith can propose candidates to be considered for election as Company Director by proceeding as follows:

- 1.1 Fill completely and duly sign in Proposal for Candidate to be considered for Election as Company Directors (Form B). In case of proposal made by more than one shareholder, everyone should fill in B Form individually, 1 candidate each. Then sign and bind altogether as a set and provide an assigned liaison with the Company.
- 1.2 Fill completely and duly sign in Data of Candidate to be considered for election as Company Director (Form C), and attach documents for qualification consideration such as education, working experience, copy of personal ID and housing registration or copy of passport (in case of foreigner). The Candidate should duly sign for agreement in C Form.
- 1.3 Prepare documents to be forwarded to the Company together with B Form and C Form for each candidate as follows:
  - A. Shareholding evidence such as share certificate from broker or other evidence from Stock Exchange of Thailand or Thailand Securities Depository Co, Ltd. or certified copy of share certificate.
  - B. Proof of Shareholder Identity



#### Regular Person

- Duly signed certified true and correct copy of shareholder's personal ID card or civil servant card or driving license or passport or valid alien permit.

#### Juristic Person

- Certified true and correct copy of juristic registration certificate issued not over 3 months duly signed by authorized persons and sealed (if any).
- Duly signed certified true and correct copies of the authorized persons' ID cards or civil servant cards or driving licenses or passport or valid alien permits.

### **2. Qualifications of Company Directors**

- A. Not restricted by the concerned laws and regulations.
- B. Have knowledge, competencies, variety of skills and working experiences that will benefit the Company business
- C. Have leadership, vision, ethic and independence in decision making for the best benefit to the Company and its shareholders as a whole. Will utilize their knowledge, competencies and experiences to benefit the Company business operation and have real interests in Company business

### **3. Consideration**

- 3.1. Company Secretary will receive all proposals and check them. If they are incompleteness, The Company Secretary will notify the shareholders for corrective action. The complete proposals will be collected and presented to the Nomination Committee for consideration of their qualifications. Its comments will be presented to the Company's Board of Directors for consideration if it is appropriate to suggest such candidates for election at AGM. The decision of the Company's Board of Directors will be treated as final.
- 3.2. Candidates that agreed by the Company's Board of Directors will be listed in agenda and invitation letter for AGM 2025 together with its opinion.
- 3.3. Candidates that disagreed by the Company's Board of Directors will be informed at the AGM.



### **Channel for Submitting Shareholder Proposals**

Shareholders can forward their proposals as follows:

1. Sending all documents and supportive evidences which have been duly signed for consideration of the Company's Board of Directors, via registered mail addressed to:
  - Mrs. Choopan Imthong - Company Secretary  
O.C.C. Public Company Limited  
No. 729/4-7 Ratchadapisek Road, Bangpongpan, Yannawa, Bangkok 10120
2. If there is any doubt, please contact Company Secretary by Telephone  
No. 02-295-4545 extension 432

### **Proposal Submission Period**

From 27<sup>th</sup> November 2024 to 31<sup>st</sup> December 2024. The date of the postal seal on envelop will be judged.